

Instruction Guide for completing a handyDART and handyPass application (Form h1)

FORM
h3

 BC Transit Victoria Regional Transit System

How do I complete the application form?

Please complete all sections of the form, except where noted for office or agency use. An incomplete application will be returned to you with a request for more information. For assistance with applications, call handyDART Client Registration at, 727-7811 and press 3.

Contact Information

We require your complete contact information on the handyDART application form. We also require the contact information of your emergency contact that lives in the Victoria Region. Your emergency contact can be your spouse, family member, friend, or caregiver. We will contact this person if there is an emergency, or if you cannot be left alone.

Personal Information

Please submit your date of birth and gender on the handyDART application form. This information remains on file with BC Transit and is not subject to public view.

Transportation Disability Information

To help us determine your eligibility, it is important that you explain why you require door-to-door handyDART services. Please describe your inability to use the regular bus, some or all of the time. When completing this section, consider of the eligibility factors, described in the eligibility guidelines.

Travel Options

BC Transit supports your efforts to use the conventional, low-floor bus to meet your travel needs. The conventional bus service does not require advance booking and provides greater schedule flexibility. You can become more familiar with riding the bus through our free Community Travel Training program. This program offers a qualified trainer, who will teach you how to ride the bus safely and independently.

Are you interested in this program? Please indicate your interest in Part 4 of the handyDART application form. We will forward your information to our training coordinator, who will contact you directly.

Authorization

BC Transit, or its agents, may contact your medical practitioner to confirm the information on your application. Please note that your signature on your application indicates that you agree with the release of this information for the purpose of determining your eligibility for handyDART services.

How do I submit my handyDART application?

Please mail or fax your complete application to the handyDART office. See contact information below.

If you are applying for a handyPASS Identification Card, please submit two passport size photographs with your application. You must send this application by mail, or bring it to the handyDART office.

handyDART mailing and office address:

Customer Registrar
Victoria Regional handyDART
Farwest handyDART Services Inc.
4206 Commerce Circle
Victoria, BC V8Z 6N6

Fax: 479-5660

Your application will be reviewed within 10 working days.

You can call the Registrar at **727-7811 and press 3** to confirm the status of your application.