

(i) Delegations

(i) Deadline

All persons that wish to address the Mission Abbotsford Transit Committee under the “Delegations” portion of the agenda must submit a written request to the Director of Engineering not later than 12:00 noon seven working days before the Mission Abbotsford Transit Committee meeting.

(ii) Addressing Mission Abbotsford Transit Committee

- (a) Except City supported topics, a person may only address Mission Abbotsford Transit Committee once annually on one topic, and not more than quarterly on different topics.
- (b) Mission Abbotsford Transit Committee shall not hear a delegation if its purpose is to address an issue that is before the Courts or on which Mission Abbotsford Transit Committee authorized legal action.

(iii) Content of Request

The written request shall include:

- the name and address of the person that will address Mission Abbotsford Transit Committee;
- an outline of the matter to be presented to Mission Abbotsford Transit Committee;
- the request being made of Mission Abbotsford Transit Committee;
- the reason for making the request;
- an analysis of the issue that is the subject of the request;
- a summary of current and proposed legislation and policy relevant to the request;
- a copy of any materials that will be presented; and if applicable:
 - the financial affect on the City of Abbotsford / District of Mission;
 - social policy implications;
 - environmental affects.

(iv) Time Limit

No person shall address Mission Abbotsford Transit Committee for more than 10 minutes, exclusive of the time required to answer questions, unless approved by Mission Abbotsford Transit Committee.